Veterans History Project Worksheet

STEP ONE: Assemble this information and select (or scan) a photo of the veteran.

It's helpful to type the veteran's information into a document before you access the online form so you can just copy and paste it into the form fields.

YOUR NAME	
Your phone number	
Your email or mailing address *(we will contact you when your story is online)*	
What is your relationship to the veteran whose information you are providing?	❑ Family member ❑ Friend ❑ Self
VETERAN'S NAME and final rank	
Branch of service (check all that apply)	❑ Army ❑ Marine Corps ❑ Navy (including merchant mariners who served in WWII) ❑ Air Force ❑ Coast Guard
Dates of service	
Location of service and/or conflicts	
Medals earned	
What is the veteran's connection to Lakewood? *Write a sentence or two explaining the connection.*	
Has a brick been purchased or installed in the Lakewood Veterans Memorial for this veteran?	❑ Yes - Brick location number, if known*:_____ ❑ No **if not known, we will look it up* ❑ I don't know
Are you providing a photo?	❑ Yes ❑ No (we will use the branch seal, if no photo) *If scanning, save file as .jpg and name it with veteran's **last** name, rank, first name. Example: JohnsonSgtDavid*
Reflections on this veteran's military service (maximum of 400 words). *If submitting online, type this information in advance and copy and paste it into the form.*	*Use a separate sheet to write any reflections or comments about the veteran's military service, what it meant to them and their family, and their connection to Lakewood.*

STEP TWO: To submit online, go to www.lakewoodcity.org/lakewoodveterans and click the link to the submission form at the bottom of the page. Enter the information and upload the photo you scanned and saved according to the requirements above.

If you can't submit online, a volunteer will help you. Call Joanne Teran at 562-866-9771, extension 3123 to make an appointment at the Weingart Senior Center. **Bring the information requested above and a photo of the veteran with you.**

STEP THREE: We will notify you when the Lakewood Veterans History Project website is online and your story is uploaded. The time frame will depend on the number of entries received.